

# KINGSTON GREEN FAIR

11am-8pm, 26<sup>th</sup> May 2008 at Canbury Gardens, Kingston upon Thames

<http://kingstongreenfair.org.uk>

[stalls@kingstongreenfair.org.uk](mailto:stalls@kingstongreenfair.org.uk)

## Catering Application Form

Dear Caterer,

This year's Green Fair will take place on **Monday 26<sup>th</sup> May 2008** (bank holiday) at the usual site: **Canbury Gardens, Lower Ham Road, Kingston, Surrey.**

Kingston Green Fair is a day of ecological awareness with music, workshops, dance and more. It is entirely powered by people, the sun and the wind. It attracts nearly 15,000 visitors each year, making it the UK's most successful one-day green family event. Ethical food and refreshment stalls are an important part of the day.

We have strong Ethical Trading Policies, so please read them and provide us with evidence of your ethical credentials. We also encourage use of the local currencies, so if you're interested in trading and/or paying for your stall in Beaks or Community Credits (Kingston's own LET schemes) please tell us.

Catering prices are individually negotiated due to the number of variables. **Catering applications MUST reach us by the 1<sup>st</sup> of May.** Feel free to pass this form on to someone else, and contact me if you have any queries.

Your name	Address (including postcode)
Café/stall name	
Charity no. (if applicable)	Website
Phone (day and evening/mobile)	Email
How does your stall fit the ethics of the event? Please enclose evidence if possible.	
Where does your profit go?	

*Continues overleaf...*

Stalls Co-ordinator: Julia Stewart, Kingston Green Fair, Kingston Environment Centre,  
Fairfield East, Kingston, KT1 2PT • 020 8549 2698 • [stalls@kingstongreenfair.org.uk](mailto:stalls@kingstongreenfair.org.uk)

The fair is powered by renewable energy sources such as wind, sun, and pedal. **How do you propose to power your stall?**

Will you be using gas (LPG, butane, etc)?

☐ Yes ☐ No

Do you **need** a mains water connection?

☐ Yes ☐ No

How much space do you require?

☐ feet ☐ Metres

How many people will be staffing your stall?

Reusable or biodegradable/edible crockery and cutlery are **required** at this event. We encourage the use of Potatopak products (<http://www.potatoplates.com>). **Please tick one of the following:**

- ☐ We will be using reusable crockery and cutlery
- ☐ We have contacted Potatopak to provide potato starch products
- ☐ We can provide our own biodegradable/edible disposables

Can you give us a good deal on meals for our own crew (eg £3 for a meal, £2 for a snack)?

☐ Yes ☐ No ☐ Other (please specify):

Do you have any special requirements and/or site preferences?

Please note that petrol and diesel powered vehicles are discouraged at the event. All vehicles which are not an integral part of your stall will need to be off-site by 10:30am. You may keep a maximum of one vehicle on-site. **If you require vehicle access, please describe:**

Please sketch the appearance of your stall for site-layout purposes

Signature

Please send this completed form to the address at bottom of page 1, together with:

- copies of your food and fire safety certificates
- a copy of your menu

**If we have not done so already,  
we will contact you on receipt of your  
application to discuss payment.**

## **Ethical Policies for all Traders**

- Your stock must have been obtained from an ethical source, e.g. fairly traded or hand produced by yourself or your friends and family. Goods produced by forced, exploitative or child labour are not permitted. Please enclose evidence of your ethical trading policy with your application.
- Mass produced goods which are not environmentally friendly are not permitted.
- Goods made from parts of dead animals are not permitted.
- No goods produced by unethical multinationals may be sold.
- No items associated with war or aggression, including toy weapons, may be sold or displayed.
- All food sold must be vegetarian. Meat, fish and poultry are not permitted.
- Recycled paper is preferred for carrier bags, serviettes etc.
- Stalls must respect other faiths, cultures and beliefs. No forms of discrimination will be tolerated.
- No alcohol, tobacco or illegal drugs may be sold.
- Products sold must not have been tested on animals.
- No animals, including dogs, are permitted at Kingston Green Fair.
- Network marketing stalls are not permitted.
- Stalls selling second hand goods are welcome, but must comply with the other guidelines.
- No balloons to be sold or given to the public, due to the litter problems they can cause. Balloons may be used as part of your display.
- Only green forms of transport may be promoted.
- No mains electricity is available on site. Generators are not permitted. Any electricity required must be generated by the sun, the wind or pedal power.
- Please do not leave behind any litter at the end of the day.

## **Additional Policies for Caterers**

- All food sold must be vegetarian. Meat, fish and poultry are not permitted.
- It is a requirement of Kingston Council Environmental Health Dept. that all caterers operating at Kingston Green Fair have qualifications in Food Hygiene, and are in possession of the appropriate certificates.
- All tents/gazebos must be fireproofed. Caterers must have appropriate fire extinguishers and fire blankets. Fire safety certificates must be available for inspection.
- No mains electricity is available on site. Generators are not permitted. Any electricity required must be generated by the sun, the wind or pedal power.
- Bottled gas may be used for cooking. Any type of fire is not permitted.
- All tea, coffee and cocoa served must be Fair Trade.
- All your waste must be taken away with you at the end of the day, including dirty water. Please do not leave behind your unsold food at the end of the day.
- Recycled paper is preferred for carrier bags, serviettes etc.
- Any plates or cups used must be either reusable or compostible. Plates made of potato starch may be obtained from Potatopak (<http://www.potatoplates.com/>) Cutlery must be either reusable or made of wood. No plastic plates or cutlery may be used.
- No goods produced by unethical multinationals may be sold.
- No alcohol, tobacco or illegal drugs may be sold.